

BOOK 5.

The copies in this book are mostly sentences, exhibiting penmanship in its connected form as used in practical writing, affording to the student substantial practice after all the principles, rules and instruction given in the preceding books of this series.

SCALE—Showing the relative height and length of the small letters above and below the ruled line.



CAPITAL LETTERS—grouped according to their similarity of form.



The above scales should be studied with eareful attention by the pupil, so fixing in the mind the forms and proportions of the different letters as to be able to criticise in a truthful manner, any piece of writing. The six essential features of correct penmanship, MOVEMENT, FORM, COMBINATION, INCLINATION, SHADING, and ARRANGEMENT, must be thoroughly understood by any person before he can arrive at a high degree of excellence in the art,

In acquiring a hand writing, the aim of the student should be, to make it legible, rapid, elegant and beautiful. Due attention to form and combination will secure legibility; repeated and judicious practice in the movements of the hand—in a proper position—will produce any desirable rate of speed; and a proper observance of the inclination and shading of letters, and arrangement of words and sentences, will make the whole work beautiful and attractive.

Great pains should be taken in distancing letters and words, to imitate the copies; also to keep the height of the letters the same as in the copies, whether they be the short, long, or capital letters.

a big de sife go he si je he be ment a pe gent a fa ste pet proprinting

Always honor the rules of school by obedience! A. Boon! Always honor the rules of school by obedience. A. Boon. Always honor the rules of school by obedience. A Moon Always honor the rules of school by obedience, A. Boon Always honor the rules of school by obedience. A. Boon. Always honor the rules of school by obedience A. Boon Always honor the rules of school by obedience. Attoon. Always honor the rules of school by obedience A Boon. Always honor the rules of school by obedience. A. Boon. Always honor the rules of schools by obedience. A Boon. Always honor the rules of school by obedience. A. Boon. Always ho nor therules of school by obedience A. Boon. Always honor the rules of school by obedience A. Boon. Always honor the rules of school by obedience. A. Boon. Always honor the rules of school by obedience. A. Boon. Always honor therules of school by obedience. A Boons

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Respects of 9. B. Spencer to the Students in Tenmanship! Respects of PRo Spencer to the Students in Tenmanship.
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SPENCERIAN SYSTEM

OF

PRACTICAL PENMANSHIP,

IN A SERIES OF EIGHT PROGRESSIVE BOOKS.

In which letters are introduced by analysis and synthesis, and progressively graded to meet the wants of schools and pupils of every class. Each book contains lucid rules and scientific instructions applicable to each letter and copy, so that any intelligent person can efficiently impart instruction to the learner, or acquire an elegant and systematic hand-writing without the aid of a teacher.

DESCRIPTION OF THE SEVERAL BOOKS, VIZ:

No. 1—Contains 8 different letters with their simple combinations. Explanations are plainly written above each copy.

- No. 2—Contains 7 different letters, and affords additional practice on the letters in Book 1. The first two books embrace all the short, or contracted letters, and are designed for beginners and poor writers.
- No. 3—Contains the 12 long or extended letters, introduced by principles, analysis and synthesis.
- No. 4—Embraces the capitals, which are introduced by principles and analysis, in connection with words and combinations best calculated to develop good form, order, and facility of execution.
- No. 5—Contains sentences, embracing all the capitals and small letters, affording substantial practice on all the principles and rules given in the preceding four Books,
- No. 6—Contains short Business Forms of every day use in business, book-keeping, &c., and is an introduction to book 7.

- No. 7—Book of correct Business Forms, embracing Due Bills, Receipts, Orders, Notes, Drafts, Set of Exchange, Accounts Current, Account Sales, Leger Headings, Letter of Introduction, Superscriptions, &c.
- No. 8—Ladies Book, of approved modifications of the System, designed to impart a plain, rapid and beautiful Epistolary Hand.

EXERCISE BOOKS.

- No. 1—To accompany books 1, 2, 3 and 3, to aid the pupil in acquiring that free use of the fingers and fore-arm essential to easy and rapid execution of the contracted and extended letters.
- No. 2—To be used in connection with the higher numbers of the Series to gain command of the hand in the movements required to execute the advanced copies and business writing generally.

REMARKS UPON THE SYSTEM.

In presenting this System of Pennmanship to the public in a graded form adapted to the wants of schools, the author is complying with the earnest solicitations of vast numbers of its admirers and patrons. It is a fact, almost universally conceded, that no system of chirography has ever produced equally marked, permanent and grand results in so short a period of time as the Spencerian, Semi-angular System.

The author has devoted more than thirty-five years of his life to this important department of education, and feels confident that his efforts in developing a style of writing, in the highest degree practical and beautiful, will be duly appreciated by a discriminating public. Its principles, forms and combinations are simple, practical and philosophical. It is plain to the eye, can be easily taught, readily acquired, and executed with great rapidity. At every step in the system the principle of variety unfolds new attractions to the student, inspiring in him a love for the Art, and renewed zeal in its pursuit. It is worthy of mention that, out of the large number of skilful professional penmen, or teachers of writing, in the United States, seven tenths write this system, and owe to it, directly or indirectly, their success. Nearly all the important Commercial Colleges in the country are supplied with teachers of it, an evidence of the favor with which it is regarded by the mercantile community and business men generally. The great similarity between the splendid chirography of many excellent business penmen who have never taken lessons in writing of any teacher, to that produced by those instructed in the deplorable fact, so well understood by business men and most persons who write much, that the slow, labored, stiff style of writing so universally acquired in our common schools and academies, has to be greatly modified or entirely changed to suit the demands of practical life.

With the testimony and assurance of great numbers of most accomplished business penmen and accountants, the author feels positive that the pupil will

find in this system the very thing which he will use, both from choice and expediency through life.

